

## DENSO forms task forces, tightens visitor policy and provides employee guidelines in response to COVID-19

**Southfield, Mich. (March 13, 2020)** – As the coronavirus outbreak spreads, DENSO continues to monitor the situation to evaluate and respond to its potential health and business impacts. The company is taking countermeasures to ensure the safety of its employees, and their families and communities, while also ensuring it meets customer demand. Below are more details about the company's countermeasures, and changes it has made to visitor and workplace policies.

### What DENSO in North America is doing

DENSO has formed two North American Coronavirus Task Forces, and they are working with leaders at all group companies, as well as DENSO headquarters in Japan.

One task force is dedicated to maintaining employee health and safety, and the second task force is focused on business continuity.

DENSO also has put measures in place to help keep employees safe in the workplace. In addition to adhering to all Centers for Disease Control and Prevention (CDC) coronavirus guidelines, the company will continue to modify the following activities as the situation evolves:

- The Facilities team at each company is increasing the frequency and scope of sanitizing DENSO campuses, including wiping down copiers, elevator doors and buttons, meeting rooms, door handles, etc. Each is using sanitizing products [recommended by the CDC for coronavirus](#).
- DENSO locations are also keeping supplies of sanitizing wipes in common locations for all employees to easily access. These wipes have been identified by the Environmental Protection Agency as [Registered Antimicrobial Products for Use Against Novel Coronavirus](#).

### DENSO North American Visitor Policy

Effective immediately, all non-DENSO employees must complete the DENSO Visitor COVID-19 Questionnaire prior to entering a DENSO facility. If you have traveled to any Warning Level 3 or 4 countries, as defined by the [CDC](#), or had close contact with someone diagnosed with COVID-19, or have cold or flu-like symptoms within the last 14 days, access will be denied.

If a visitor was in Japan within the last 14 days and exhibits no symptoms, DENSO requires that they wear a mask while at DENSO facilities.

These policies are subject to change and can vary across DENSO North American locations, depending on new situation developments. If visiting a DENSO location, please confirm current policies with your DENSO host beforehand.

### DENSO workplace guidelines

To reduce the risk of transmission, DENSO encourages employees to:

- **Practice good hygiene:** Wash hands often with soap and water for at least 20 seconds, avoid close contact with people who are sick, cover coughs or sneezes with a tissue, dispose of the tissue, and wash hands.

- **Clean personal workspaces:** Prevent the spread of germs by cleaning personal workspaces, including keyboards and desktops.
- **Utilize DENSO's current work from home policy and consider expanding work from home arrangements with direct managers and teammates.**
- **Stay home if they feel sick.** If an employee feels sick with the flu or flu-like symptoms, the most important thing they can do is to take care of themselves and get well. They should notify their manager, stay home and rest and contact a healthcare provider, if necessary.
- **Limit face-to-face meetings and instead use WebEx, Cisco, Microsoft Teams and other technology to connect.** According to the CDC, this virus is thought to spread mainly person-to-person, especially in close contact (within about six feet).

These approaches are subject to change as the situation evolves.

Thank you for your patience and support as we continue to address the outbreak together.

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