

## COVID-19 Visitor Guidelines

**The COVID-19 Visitor Guidelines are intended as guidance for domestic and international visitors. Sites must comply with applicable regulations concerning travel restrictions.**

- A. *DENSO NA associate: Obtain approval based on DENSO NA travel policy. Follow all DENSO required entry and safety policies.*
- B. *International Visitor: Anyone traveling from one region to another. This includes U.S., Mexico and Canada to/from another country. This also includes DENSO associates from other regions/countries.*

Site visitor policies should be followed for visitor approval. If there are any questions or concerns regarding safety or additional COVID-19 specific protocol, contact site Safety, Health and Environment (SHE) staff.

### **Expectations to DENSO Host**

1. Pre-arrange the meeting conditions to ensure room capacities are sufficient to maintain social distancing and complete any necessary visitor forms (if applicable to site).
2. Meet the visitors at security or entry point. Explain what is expected of them (as listed below).
3. DENSO associate should escort the visitors the entire time they are at our facility.
4. DENSO associate must follow the same PPE requirements being requested of the visitor.

### **Expectations to the Visitor**

1. Visitor must follow site's face covering requirement and any other PPE that DENSO deems necessary is required (per DENSO safety policy).
2. Social distancing of 6 feet is encouraged during the visit.
3. Observe any other DENSO requirements or safety protocols.
4. If visitor tests positive for COVID-19 within 5 days of visiting DENSO, it is expected that this information be shared with their DENSO host or DENSO security.
5. If traveling internationally, it is the responsibility of the visitor to know and follow the travel requirements for the country they are entering. It is possible that entry requirements may be different if traveling by air versus traveling by automobile.